

**AGENDA OF THE REGULAR MEETING OF
THE GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807
8701 Menard Ave, Morton Grove, IL 60053
Molloy Education Center - Administrative Offices
November 3, 2022 - 6:00 P.M.**

AGENDA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Changes/Additions to the Agenda
4. Audience to Visitor
5. Presentations
 1. Student Spotlight
 2. Bringing Student Present Levels to Life
6. Approval of Consent Agenda (Roll)
 - A. Open Session Minutes of September 8, 2022
 - B. Closed Session Minutes of September 8, 2022
 - C. Personnel
 - D. Accounts Payable
7. Executive Director's Report
 - A. Staffing
 - B. Articles of Agreement
 - C. Conferences
 - D. ED-RED
 - E. Molloy Tours
 - F. Director's Report
 - G. Principal's Report
 - H. Supervisor's Report
 - I. Technology Report
8. Board Committee Reports
 - A. Finance/Facilities Report (Chao, Hollingsworth, Santoro, Vranas)
 - B. Policy Report (Alper, Chao)
 - C. CFC Committee (Chao, Kuffel)
9. Communications
 - A. Enrollment Data
 - B. Choose Happy
 - C. Friend of NTDSE

10. Closed Session

- A. Potential Litigation: Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
- B. Negotiations: Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2).

11. Adjournment

12. Calendar Notes

November 7, 2022 - Parent/Teacher Conferences - 4:00 P.M. - 7:30 P.M.

November 8, 2022 - Election Day

November 15, 2022 - Parent/Teacher Conferences - 4:00 P.M. - 7:30 P.M.

November 23-25, 2022 - Thanksgiving Break

December 26-January 6, 2023 - Winter Break

January 12, 2023 - Finance Committee Meeting - 5:00 P.M. Julia Molloy Education Center

January 12, 2023 - Governing Board Meeting - 6:00 P.M. Julia Molloy Education

MOTION

Niles Township Governing Board Meeting 11/3/2022 Consent Agenda Items 6.A.-D.

CONSENT AGENDA

Member _____ moves to approve the following, as recommended by the Executive Director:

6.A.-B. Minutes of the:

Open Session of September 8, 2022

Closed Session of September 8, 2022

6.C. Personnel

Employment

Woubit Abdel, Paraprofessional, effective September 28, 2022

Ariana Greco, Paraprofessional, effective October 3, 2022

Luis Llapa, Paraprofessional, effective September 19, 2022

Howard Marubio, Paraprofessional, effective September 13, 2022

Cagni Orear, Paraprofessional, effective October 24, 2022

Terrence Richardson, Evening Custodian, effective November 7, 2022

Resignation

Keven Hansen, Paraprofessional, effective September 18, 2022

Sophia LaCoppola, Paraprofessional, effective August 11, 2022

Job Abandonment

Keith Fredrick, Paraprofessional, effective October 24, 2022

7.D. Accounts Payable

Effective September 30, 2022 - \$1,550,499.85

Effective October 31, 2022 - \$

Member _____ seconded the motion.

On a roll call vote, the motion was voted on as follows:

| | | | |
|-------------------------|------------------|--------------------|------------------|
| D67 (Dr. Hollingsworth) | yes_____ no_____ | D72 (Ms. Downing) | yes_____ no_____ |
| D68 (Ms. Espinoza) | yes_____ no_____ | D73 (Mr. Santoro) | yes_____ no_____ |
| D69 (Dr. Chao) | yes_____ no_____ | D73.5 (Dr. Nelson) | yes_____ no_____ |
| D70 (Ms. Alper) | yes_____ no_____ | D74 (Mr. Vranas) | yes_____ no_____ |
| D71 (Mr. Kuffel) | yes_____ no_____ | | |

**MINUTES OF THE REGULAR SESSION
GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807
Cook County, Illinois
September 8, 2022**

A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Thursday, September 8, 2022, in the Administrative Offices at the Molloy Education Center.

Call to Order and Roll Call

Governing Board President Chao called the meeting to order at 6:02 P.M.

The following Governing Board Members were in attendance:

District 67 Dr. Guy Hollingsworth, Delegate
District 69 Dr. Mark Chao, Delegate
District 70 Ms. Pam Alper, Delegate
District 71 Mr. Joe Kuffel, Delegate
District 72 Ms. Nora Downing, Delegate
District 73.5 Dr. LaTasha Nelson, Delegate
District 74 Mr. John Vranas, Delegate

Governing Board Members Absent:

District 68 Ms. Meghan Espinoza, Delegate
District 73 Mr. Frank Santoro, Delegate

Others Present:

C. Hartranft, C. Perry, S. Arad, R. Mayhall, T. Kendrick, K. Gavin, and C. Dimas.

Pledge of Allegiance

The Governing Board recited the Pledge.

Changes/Additions to the Agenda

A revised Consent Agenda was included in Board members' folders.

Audience to Visitor

None

Welcome New Staff

Mrs. Perry introduced R. Drase, P. Gillespie, J. Londberg, S. Pakosta, O. Pasko, and S. Sherman.
Mrs. Hartranft introduced J. Cruz, A. Chiu, K. Rossmann, M. Chapman, L. Rieger, and K. Totsch.
Mrs. Arad introduced A. Christoforou, I. French, E. Szymanski, C. Tracy, E. Malliaras, and H. Morris.

Open Public Hearing

Member Chao stated that the public meeting is open for the community to comment on the FY 23 NTDSE Budget. Hearing no comments from the audience, the meeting continued.

Presentation - Infinitec Video

Mrs. Kendrick shared a video of the UPC Infinitec Banquet honoring an NTDSE (D68) student for the use of his assistive technology device.

Approval of Consent Agenda

Member Vranas moved to approve the following, as recommended by the Executive Director:

Minutes from:

Open Session from August 11, 2022

Closed Session from August 11, 2022

Employment

Angela Caldwell, Paraprofessional, effective September 2, 2022

Hailey Fermin, Paraprofessional, effective August 18, 2022

Sophia LaCoppola, Paraprofessional, effective September 2, 2022

Claire Magoc, Paraprofessional, effective September 2, 2022

Olivia Pasko, Project CLASS Teacher, effective August 18, 2022

Krishnah Rao, Paraprofessional, effective August 18, 2022

Resignation

Nick Edwards, Custodian, effective September 30, 2022

Monica Herrera, Paraprofessional, effective August 17, 2022

Meesha Jackson, Paraprofessional, effective August 28, 2022

Patrick Reilly, Paraprofessional, effective August 31, 2022

Besset Sabourin, Special Education Coordinator, effective September 30, 2022

Brittany Wilson, Paraprofessional, effective August 16, 2022

Adjustment

Joydeep Singh, Network Manager, effective July 1, 2022

FASTBRIDGE Contract Renewal - \$48,778

Accounts Payable

Effective August 31, 2022 - \$1,571,782.45

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72),
Nelson (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Espinoza (D68), Santoro (D73)

Executive Director's Report

Mrs. Kendrick shared historical student enrollment data and spoke about the significant increase in students. NTDSE needs to hire two teachers and eight paraprofessionals. A Project ABLE teacher is needed at Molloy. Mrs. Kendrick spoke about the need for satellite classroom space. She has had discussions with District 72. Mrs. Kendrick said that the Articles of Agreement need to be reviewed. Three committees will be formed. She asked that at least one person from every district choose a committee. Mrs. Kendrick stated that she is happy to attend district Board meetings. Mrs. Kendrick announced that NTDSE's theme for Opening Day was "Choose Happy." Staff read the book "The Happiness Advantage" during the summer. Opening Day at Molloy was held in the new gym. Activities consisted of "Know your Why," team building activities, and lunch sponsored by Nicholas & Associates. Mrs. Kendrick said she would host district visits to tour the new building. Mrs. Kendrick shared the revised Threat Assessment Procedures. The Procedures were submitted to the Regional Office of Education. Mrs. Kendrick stated that a summary of activities from ESY was included in

Board members' folders. She thanked D69 and D73.5 for hosting ESY. Mrs. Kendrick will attend the IAASE state conference in October. Molloy teachers will present at the conference. She also plans to attend the National Special Education Conference in Salt Lake City in November.

Director's Report

Mrs. Hartranft spoke about the increase in students in satellite classrooms. She also spoke about mentor meetings with new staff.

Principal's Report

Mrs. Perry thanked the Governing Board for the renovation at Molloy. The students and staff were happy to be in their newly renovated space.

Supervisor's Report

Mrs. Arad spoke about Professional Learning. NTDSE is hosting the first of four Legal Series for Special Education Administrators. Attorney firms utilized throughout the township presented. District 73 helped coordinate the presentations. They will present on "Hot Topics" impacting schools.

Technology Report

Mr. Mayhall spoke about the new technology in the building that included security cameras, intercoms, new phones, etc. The professional development room and conference room on the second floor have been completed. Mr. Mayhall also stated that a volunteer group of computer programmers from CSG came in to help program computers, phones, etc.

Mrs. Kendrick informed the Board that NTDSE was chosen to be part of the Build-A-Guitar program through AbbVie. NTDSE received seven electric guitars. Mrs. Kendrick announced that Mrs. Hartranft received her Doctorate degree. Member Vranas thanked Mrs. Perry, Mr. Mayhall, and Mr. O'Malley for their tireless work with the Molloy construction.

Finance/Facilities Report

Ms. Gavin reported that the Committee reviewed accounts payable. She stated that facility meetings continue with Nicholas Construction and TRIA Architecture. NCISC approved occupancy and elevator use. The facilities team prepared a punch list for the architects. Ms. Gavin continues to track technology and furniture supply issues. The Committee discussed cyber insurance. Ms. Gavin stated that the FY 23 budget is presented for approval under Old Business.

Policy Report

None

CFC Report

None

Old Business

Member Vranas moved to approve the NTDSE budgets of revenues and expenditures for the 2022-2023 school year, as presented and recommended by the Executive Director. Member Nelson seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72),
Nelson (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Espinoza (D68), Santoro (D73)

Member Vranas moved to approve the Special Education Transportation Contract with North Shore Transit, Inc. from August 1, 2023 through July 31, 2024 at a 5% increase, as presented and recommended by the Finance Committee and the Executive Director. Member Kuffel seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72),
Nelson (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Espinoza (D68), Santoro (D73)

Communications

Mrs. Kendrick shared staff "Happy" experiences.

Closed Session

At 6:40 P.M., it was moved by Member Chao that the Governing Board enter into a closed session for the purpose of discussing potential litigation and personnel. Member Downing seconded the motion. The motion was approved unanimously.

Adjournment

At 6:44 P.M., it was moved by Member Vranas and seconded by Member Chao to adjourn the meeting of the Governing Board. The motion was approved unanimously.

President

Secretary

:cad

***Niles Township District for Special Education
Governing Board Meeting 11/3/2022***

PERSONNEL REPORT

It is recommended by the Executive Director that the Governing Board adopt the personnel report which includes the following:

EMPLOYMENT

Personnel

Woubit Abdel, Paraprofessional, effective September 28, 2022

Education: Woubit received several certificates in the area of healthcare.

Salary: \$17.75/hr.

Ariana Greco, Paraprofessional, effective October 3, 2022

Ariana worked as a paraprofessional at Wonder Montessori School.

Salary: \$17.00/hr.

Luis Llapa, Paraprofessional, effective September 19, 2022

Education: Northeastern IL Univ, B.S., Early Childhood Education

Salary: \$18.75/hr.

Howard Marubio, Paraprofessional, effective September 13, 2022

Howard is a former NTDSE paraprofessional. He has several years experience working with individuals with disabilities.

Salary: \$18.75/hr.

Cagni Orear, Paraprofessional, effective October 24, 2022

Education: Elmhurst Univ., B.S., Psychology (2020)

Salary: \$18.75/hr.

Terrence Richardson, Evening Custodian, effective November 7, 2022

Terrence has several years of experience in the work of custodial services.

Salary: \$22.00/hr.

Resignation

Keven Hansen, Paraprofessional, effective September 18, 2022

Sophia LaCoppola, Paraprofessional, effective August 11, 2022

Job Abandonment

Keith Fredrick, Paraprofessional, effective October 24, 2022

Keith worked for NTDSE for one year.

**NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION (NTDSE)
BILLS PAYABLE – EFFECTIVE November 3, 2022**

The following amounts reflect totals September 1, 2022, through
September 30, 2022

| | | |
|----------------------------|--------------|-----------------------|
| Instructional Expenditures | Fund 00 | \$58,344.32 |
| Physical Plant | Fund 02 | \$12,035.62 |
| Fee for Service | Fund 04 | \$2,500.19 |
| Membership | Fund 07 | \$15,781.32 |
| Technical/Prof Development | Fund 08 | \$50,298.88 |
| LAN (Local Area Network) | Fund 11 | \$5,547.54 |
| Medicaid | Fund 12 | \$12,363.82 |
| Improvement of Instruction | Fund 14 | \$9,398.01 |
| Operations & Maintenance | Fund 20 | \$1,384,230.15 |
| | TOTAL | \$1,550,499.85 |

The undersigned hereby certify that the amount shown above is a true and correct list of bills payable, approved, and ordered paid by the Governing Board, School District #807, Cook County at a meeting duly called and held on, November 3, 2022, in the amount of **\$1,550,499.85**

President

Secretary

**NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION (NTDSE)
BILLS PAYABLE – EFFECTIVE November 3, 2022**

The following amounts reflect totals October 1, 2022, through
October 31, 2022

| | | |
|----------------------------|--------------|---------------------|
| Instructional Expenditures | Fund 00 | \$45,016.20 |
| Physical Plant | Fund 02 | \$46,051.82 |
| Fee for Service | Fund 04 | \$15,371.69 |
| Membership | Fund 07 | \$13,912.78 |
| Technical/Prof Development | Fund 08 | \$2,849.42 |
| LAN (Local Area Network) | Fund 11 | \$4,009.96 |
| Medicaid | Fund 12 | \$2,875.00 |
| Improvement of Instruction | Fund 14 | \$9,211.30 |
| Operations & Maintenance | Fund 20 | \$691,838.00 |
| | TOTAL | \$831,136.17 |

The undersigned hereby certify that the amount shown above is a true and correct list of bills payable, approved, and ordered paid by the Governing Board, School District #807, Cook County at a meeting duly called and held on, November 3, 2022, in the amount of **\$831,136.17**

President

Secretary

Niles Township District for Special Education #807

Fund Balances

Fiscal Year: 2022-2023

Month: September
Year: 2022
Fund Type:

☐ Include Cash Balance
☐ FY End Report

| <u>Fund</u> | <u>Description</u> | <u>Beginning Balance</u> | <u>Revenue</u> | <u>Expense</u> | <u>Transfers</u> | <u>Fund Balance</u> |
|--------------|--------------------------|--------------------------|----------------|------------------|------------------|---------------------|
| 10 | EDUCATIONAL | \$8,472,232.94 | \$1,369,723.66 | (\$3,009,437.15) | (\$50,000.00) | \$6,782,519.45 |
| 12 | MEDICAID | \$3,447,884.11 | \$84,650.86 | (\$37,251.85) | \$0.00 | \$3,495,283.12 |
| 20 | OPERATIONS & MAINTENANCE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 30 | DEBT SERVICE | (\$322,162.22) | \$0.00 | \$0.00 | \$0.00 | (\$322,162.22) |
| 40 | TRANSPORTATION | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 60 | CAPITAL PROJECTS | \$8,459,237.62 | \$0.00 | (\$4,261,937.80) | \$50,000.00 | \$4,247,299.82 |
| 70 | WORKING CASH | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Grand Total: | | \$20,057,192.45 | \$1,454,374.52 | (\$7,308,626.80) | \$0.00 | \$14,202,940.17 |

End of Report

Niles Township District for Special Education #807
Statement of Revenues, Expenditures and Fund Balance
For the Period Ending September 30, 2022

Cash General Fund Balance as of July 1, 2022 \$ 8,472,233

Revenues:

LOCAL

| | | | |
|---------------------------|----|---------|-------------------------------------|
| From Member Districts | \$ | 55,804 | (Includes FY 22 fees paid in FY 23) |
| From Non-Member Districts | \$ | 891,438 | |
| Other Grants / Donations | \$ | - | |
| Interest | \$ | 67,344 | |
| Purchased Services | \$ | 8,562 | |
| ESY | \$ | - | |
| Medicaid FB Transfer | \$ | - | |

| | | | | |
|-------|---------------------------|----|---------|--|
| STATE | Evidence Based Funding | \$ | 168,752 | |
| | Special Ed Transportation | \$ | 9,069 | |

| | | | | |
|---------|--------|----|---------|----------------------------------|
| FEDERAL | ESSER | \$ | 163,755 | (Due from FY 22 / paid in FY 23) |
| | LAN 41 | \$ | 5,000 | |

TOTAL REVENUE \$ 1,369,724

Expenditures:

| | | |
|-----------|----|-----------|
| All funds | \$ | 3,009,437 |
|-----------|----|-----------|

TOTAL EXPENDITURES \$ 3,009,437

Excess of Revenue over Expenditures \$ (1,639,713)

TRANSFER TO FUND 60 \$ 50,000

General Fund Balance as of September 30, 2022 \$ 6,782,519 *

* Fund 10 balance noted above as of 9-30-22 does not include \$3,495,283 in obligated Medicaid funds or or \$4,247,300 in Fund 60 which is committed for construction only.

NTDSE ENROLLMENT DATA
OCTOBER 26, 2022

| STUDENTS | August | September / October | |
|------------------------|---------------|----------------------------|--|
| Molloy | 134 | 137 | |
| Satellite (K-8) | 120 | 122 | |
| Meyer (EC) | 49 | 53 | |
| Total | 303 | 312 | |

NTDSE ENROLLMENT DATA BY DISTRICT

October 26, 2022

| <u>DISTRICT</u> | <u>SATELLITE</u> | <u>PROJECT CLASS</u> | <u>LIFE SKILLS</u> | <u>PROJECT ABLE</u> | <u>CHANGE</u> | <u>TOTAL</u> | <u>Out-of-District Students</u> | <u>Out Placed Therapeutic Day Students</u> | <u>Private/Parochial Schools by District</u> |
|-----------------|------------------|----------------------|--------------------|---------------------|---------------|--------------|-------------------------------------|--|--|
| 15 | | | 1 | | | 1 | 1 | | |
| 62 | 1 | 1 | 2 | | | 4 | 4 | | |
| 63 | | 1 | 1 | | | 2 | 2 | | |
| 64 | 1 | | 5 | 1 | | 7 | 7 | | |
| 67 | 22 | 2 | 1 | | 1 / -1 | 25 | | | |
| 68 | 34 | 15 | 3 | 7 | 7 / -1 | 59 | | 2 | 13 |
| 69 | 10 | 7 | 4 | 1 | 3 / -1 | 22 | | 3 | 24 |
| 70 | 23 | 7 | 2 | 2 | 1 / -2 | 34 | | | 9 |
| 71 | 5 | 6 | 3 | 1 | -1 | 15 | | | 7 |
| 72 | 12 | 2 | 1 | | 1 / -1 | 15 | | | 19 |
| 73 | 4 | 3 | | | | 7 | | | |
| 73.5 | 29 | 8 | 6 | 1 | 4 | 44 | | 1 | |
| 74 | 33 | 8 | 4 | 0 | 2 / -4 | 45 | | 2 | |
| 84.5 | 1 | | | | | 1 | 1 | | |
| 158 | | | 1 | | | 1 | 1 | | |
| 202 | | | 1 | | | 1 | 1 | | |
| 207 | | 7 | 1 | | | 8 | 8 | | |
| 219 | | 8 | 13 | | 1 | 21 | 21 | | |
| TOTAL | 175 | 75 | 49 | 13 | 20 / -11 | 312 | 46 | 8 | 72 |

| Name | What made you happy this week or how did you CHOOSE HAPPY this week? |
|-------------------|--|
| Savannah Pakosta | Seeing a lot of student growth and progress this week! I am so proud of them :) |
| Amanda Gorell | Seeing a student who was out sick for a few weeks and a student who started this week |
| Katherine Pekler | The way Renee Drase builds rapport with her students especially after a challenging situation brings is simply AMAZING! |
| Jaclyn Jaime | The way that Kristina, Natalie, and Ariana welcome their students (and staff). The classroom energy is amazing and loving. A great place for our 3's to learn. |
| Jennifer Miller | Equity and Inclusive Practices Committee: It made me so happy to meet with my fellow committee members and discuss our plan for the year. |
| Sara Lapidus | PALS is back! It is so great to have this experience back for our Middle Schoolers! |
| Jaclyn Jaime | Seeing Heather Lane embrace and thrive in her new role. |
| Francesca Whitney | Kristina Passarella and her team had a wonderful IEP meeting that brought the student's father to tears. Another student they have successfully transitioned back to district! |
| Becca Canastra | Amanda Wielgus-Hagerty always goes out of her way to tell people great things about what she's seeing in the classrooms/hallways/meetings. She spreads such a positive vibe wherever she goes! |
| Kathy Gavin | I was checking something in the music therapy room this morning and watching Marly play the new piano before her students were in there. She was just playing the piano for herself and her face was so filled with quiet joy. |
| Sumer Bellinder | Olivia Pasko and Claire Tracy! Working with them to determine the present levels and goals for a new student. |
| Al Martin | It made me happy to see how well our students, in Sara Lapidus' NTDSE classroom at Old Orchard Junior High, got along with, and interacted with, students from the other NTDSE satellite classrooms at the October 21st PALS field trip to Classic Bowl. |
| Miriam Arocho | Mr. Tom M. Our mpr was unavailable, so he adapted and he saved the Ape time. Seeing our students enjoying Ape and listening was awesome. Thanks Mr. M |
| Chris Perry | Teams working together at team meetings to problem solve and support all students. |
| Megan Occhino | Watching science experiments with Mrs. Collins in Pekler's room. The students loved the hands-on learning! |

| Name | What made you happy this week or how did you CHOOSE HAPPY this week? |
|----------------|--|
| Katie Rossmann | I am so excited to have Becky as my coach! We are lucky to have her at Madison :) |
| Gabi Weinketz | Sharon Millon is such an amazing team member! My favorite moments are listening to her read with the students in the library. She always reads with such expression and the students love to sit with her while she reads. |
| Amanda Hagerty | Becca Canastra -She does a wonderful job of helping the kids meet their goals through music. She is a hoot to talk to about her own kids and compare to your own kids at home. She can pivot and adapt. She just makes everyone happy. |
| Tarin Kendrick | You all just showing up every day for kids and doing whatever you can to be sure our students needs are met. Thank you!!!!!! |